

ADMINISTRATION COMMITTEE MINUTES

June 5, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:32 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch and Scott Fridly (5:36 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of May 15, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that they have been working on the budget and that the numbers for the water department have been tweaked and that the interest on the \$3M bond was the biggest change. Mayor Adams said that the payment will be \$51,000 and that the loan payments would be interest only until the full amount of the loan has been taken out. The Committee further discussed numbers and how they were being coded in the budget.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson stated that he spoke with someone in reference to possibly having yoga and Zumba classes in Settlers Park by the river and if the Committee was okay with something like this. The Committee thought that it should be okay as long as they book the use of the park with Mr. Self and there is isn't a liability to the Village. Mr. Peterson stated that he would continue to work on this.

Mr. Peterson added that he spoke with Mr. Barber about the Rockton River Market setup and making sure everything is ready for the event every Wednesday. Mr. Peterson inquired about the food vendors at the Rockton River Market and Ms. Diduch stated that the health department increased their pricing by hundreds of dollars so they lost four or five food vendors. Ms. Diduch explained that the food vendors aren't selling enough to make it worth their while; the vendors need to have a continual stream of customers to profit at the event.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated the Memorial Day parade was approved without a special event application. Chief Dickson said that the Village has a process in place and that it needs to be followed. Chief Dickson recommended that when they send a letter for the approval of the parade that the Village needs to send them the application.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

The Committee discussed a potential business coming to the Village near Walmart. Mayor Adams stated that he would like to see a restaurant come to the area.

Mayor Adams inquired why the parking study presentation was considered a special Village Board meeting. Ms. Diduch stated that if three elected officials come to the meeting then it needs to be posted and she is assuming more than two will be there. Mayor Adams stated that the terminology should be changed because the meeting is a presentation or else the Village will have to pay elected officials for the meeting. Mr. Winters said that the meeting can be called to order and they can waive the payment.

Mayor Adams informed the Committee that Les Bellah, former Mayor in Kirkland, passed away Sunday morning.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp, to adjourn at 6:09 pm.

Respectfully submitted,

Christina Stewart
Village Clerk