PUBLIC WORKS COMMITTEE MINUTES
June 5, 2017

Chairman Fridly called the regular meeting of the Public Works Committee to order at 6:30 pm.
Members present: Mayor Adams, Dan Barber, Scott Fridly, Cory Magnus and Don Self
Also present: Tricia Diduch and Arianne Honkamp
Absent: Kevin Bunge and Jodi May

Motion by Mr. Magnus, second by Mr. Fridly to waive the reading of and approve the minutes of May 15, 2017. All ayes. Motion approved 2-0.

PUBLIC COMMENT
Judi Beck, resident at 712 Meadowcrest Drive, spoke to the Committee in reference to placing signs on her street for two of their children that are visually impaired. Mr. Barber stated that in the past residents would pay for the sign (approximately $40/sign) and the Village would pay for the post and install the signs. Mayor Adams said that he would speak to the Rockton Lions Club on her behalf to have the Rockton Lions Club pay for the signs. Mr. Magnus suggested that the Village pay for them and then they can be reimbursed by the Rockton Lions Club later if they approve it. Motion by Mr. Magnus to approve two signs, second by Mr. Fridly. Roll call. All ayes. Motion approved 2-0.

Amy Dalke, resident at 11808 Tarheel Trail, also spoke about having signs placed on her street for her daughter that has Down Syndrome. Ms. Dalke stated that her daughter is very quick and they had an incident where she ran into the street so she would like those who are driving in the neighborhood to be aware. Mr. Self inquired about what type of wording she would like on the sign and Ms. Dalke stated that she wasn't sure because she just started researching it. Mr. Magnus advised Ms. Dalke to get Mr. Barber's information so that she can get in touch with him after she decides what she would like on the sign. Motion by Mr. Fridly to approve two signs, second by Mr. Magnus. Roll call. All ayes. Motion approved 2-0.

VILLAGE ENGINEER – KEVIN BUNGE
Village Engineer Kevin Bunge was absent. A copy of his report is on file with the Village Clerk's office.

MAYOR - DALE ADAMS
Mayor Adams discussed the budget with the Committee. Mayor Adams stated that the budget has been tweaked even more in the last 30 minutes. The Committee discussed the changes. Mr. Fridly stated that the more the budget is broke down, the easier it will be to track and justify the expense. Mr. Fridly stated that he is going to check on a few things (water & buildings) with Ms. Quimby. Mr. Barber said that he will advise Ms. Hughes of the changes in the morning.

Mr. Magnus discussed the corner lot next to Arby's on Rockton Road with the Committee. Mr. Magnus stated that they seem to think that they could sell the lot if there was a left-hand turn into the first drive that's coming out of their parking lot. Mr. Fridly stated that he knew there was a specific reason that they didn't do that initially, but he doesn't know what that reason was. Mr. Magnus said that he wouldn't do a complete crossover in the lanes of traffic, but would want to make it that those coming out of the drive can only turn right heading toward Rockton Road. Mr. Magnus said that they can cut the curb so that they could do this and not allow traffic to cut across all the lanes of traffic across the Farm & Fleet and McDonald's. Mayor Adams stated that a desirable business would be willing to purchase the lot if they had easier access to their business. Mr. Fridly stated that he doesn't see it as an issue, but that he would like to speak with Mr. Bunge and see what the reasoning was for doing it the way that they did. Mayor Adams stated that he wasn't sure if there was an agreement with Walmart about that particular drive, but they would have to look into it.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

Mr. Fridly stated that the low bid for the new Public Works building was Rockford Structures at a cost of $1,424,710. This is up for approval at the Village Board Meeting on June 6, 2017. The Committee was okay with this.

Mr. Fridly discussed the water system maintenance fee with the Committee. Mr. Fridly stated that no payments would be due on the loan until its closed out in 2019. Mr. Fridly said that he would like to go from quarterly billing to monthly billing as soon as the new meters are installed and all of the bugs are worked out of the system. Mr. Fridly stated that water system maintenance fee would start on June 1, 2018. Mr. Fridly added that this needs to get approved in order to get the water loan documents approved with the IEPA. Mr. Magnus said that the Village has to have money in order to make improvements and pay for them. Mayor Adams stated he didn't like this and wished there was another way to ease the increase to residents. Mr. Fridly added that the Village has the lowest cost for the water system in comparison to surrounding communities. Mr. Magnus said that even with the increase in the water system maintenance fee the Village will still be the lowest. The proposed water system maintenance fee is up for approval at the Village Board meeting on June 6, 2017. The Committee was okay with this.

Mr. Barber explained that the Village Board already approved $70,000 for the Highway 75 water main relocation project. Mr. Barber stated that there are some changes as to the work that is going to be completed and explained the changes. Mr. Barber said that he is in the process of getting new prices. Mr. Barber said that he will let the Committee know as soon as he gets prices, but that it should be under $50,000.

STREETS AND WALKS – CORY MAGNUS

Mr. Magnus stated that MFT Resolution 2017-106: Highway 75 Improvement Project ($103,381.94) is up for approval at the Village Board meeting on June 6, 2017. Mr. Fridly asked Mr. Barber to double check the numbers with Dennis McMullen at C.E.S. and make sure that they are accurate.

Mr. Magnus inquired about what IDOT said about changing the yellow flashing light at the intersection of Blackhawk Boulevard and Main Street during the Highway 75 construction project. Mr. Barber stated that he spoke with someone from IDOT and that they advised that they weren't going to change anything with the intersection.

BUILDINGS AND PARKS – JODI MAY

Mr. Self stated that he provided the Village Board with a memo in reference to the new part-time employees for the Parks & Recreation Department. Mr. Self added that he is just replacing staff and that there aren't any new positions in his department. This is up for approval at the Village Board meeting on June 6, 2017. The Committee was okay with this.

The Committee discussed the downtown streetscape statement of qualifications process. Ms. Diduch stated that the Village received nine proposals for the downtown streetscape and that she and Mayor Adams read through them and ranked them independently. Ms. Diduch said that she and Mayor Adams both agreed that Teska, Fehr Graham and Ayres ranked in the top three. Ms. Diduch explained that she would like to bring in the top three for a meeting and have them present their qualifications and ideas for the downtown streetscape. Ms. Diduch inquired who would like to sit in on the meetings. Mr. Fridly stated that he felt that Ms. Diduch and Mayor Adams had already made their decisions on the top three qualified consultants. Mr. Magnus said that this is what the Village hired Ms. Diduch to do and that we should put our trust in her to make the right decision for the Village and not micromanage her recommendation. Ms. Diduch stated that she appreciates that confidence, but was looking for direction from the Committee how to proceed and would like the group to make a decision. Mayor Adams said that the Village Board should have a special meeting and that it could possibly take place on Monday, June 12, 2017 after the parking study presentation. Ms. Diduch stated that she has a rating matrix which includes different components of the statement of qualifications that the Village Board will have to use as a guide to rate the top three consultants in order to rank them.

PUBLIC WORKS – DAN BARBER
Mr. Barber stated the new Public Works building quote is going to be approved for the building itself, but there is a change order on that building that needs to be approved. Mr. Barber said that there is $6,194 in savings on the change order because they are taking some things away.

Mr. Barber also discussed a change order (option #3 for $22,286.83) for the new public Works building in reference to paving a circle drive as you enter into the athletic fields. Mr. Fridly stated that this has no impact on the new Public Works building and that money for the loan should only be used for the new building only. Mr. Fridly said that he's not saying that this isn't needed, but that Mr. Fridly recommended that the paving project be budgeted for in the 2018-2019 budget and put with another street paving project. Mr. Self stated that he has equipment in this year's budget so that he can fix the area in question at the athletic fields without having to bother the Public Works Department to come and do it.

Mr. Barber provided the Committee with a schedule for the site work at the new Public Works building. Mayor Adams inquired about the payout schedule for the building. Mr. Barber stated that after its approved at the Village Board meeting that he will coordinate with Chastain & Associates and Rockford Architecture and get the payout schedule taken care of for the bank.

Mayor Adams stated that they have a walk through with IDOT on the ITEP bike path out by Walmart on June 28, 2017.

PARKS & RECREATION DIRECTOR – DON SELF
None.

ANY OTHER BUSINESS ALLOWED BY LAW
None.

ADJOURN
Motion by Mr. Magnus, second by Mr. Fridly to adjourn at 8:07 pm.

Respectfully submitted,

Christina Stewart
Village Clerk