

ADMINISTRATION COMMITTEE MINUTES

July 18, 2016

Trustee Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Chief Dickson and Jodi May

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of July 5, 2016. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that there is a purchase requisition for Stalker Radar for two antenna radar systems in the amount of \$2,474 up for approval at the Village Board meeting on July 19, 2016. Chief Dickson stated that the current radios are over 20 years old and that he would like to replace two radios every year. Chief Dickson said that they looked at a couple different radios and that they received a trial unit from Stalker and that everyone seemed to like it. The Committee was okay with this.

Chief Dickson discussed the purchase order for TASER International for replacement taser cartridges for training. Chief Dickson said that this includes 32 cartridges and 5 batteries at a cost of \$938.77. Motion by Mr. Winters to approve the purchase of replacement cartridges and batteries from TASER International in the amount of \$938.77, second by Mr. Hoey. Roll call. All ayes. Motion approved 3-0.

ADMINISTRATION & BUDGET – JOHN PETERSON

Mr. Peterson inquired if anyone has talked to Atty. Szeto in reference to Village Clerk and Mayor's wages. Mayor Adams stated that the Committee needs to think about what they want to do and an ordinance will need to be drafted. The Committee discussed having an increase in pay after the Village Clerk acquires three separate certificates. Mayor Adams stated that a certification increase should be separate from an annual evaluation. Mr. Peterson also discussed the Mayor's position and including insurance benefits. The Committee said that the current ordinance requires 25 hours/week to have insurance benefits. Mr. Winters stated that he would still like to see the Mayor position be paid per meeting. Mayor Adams said that they only have four meetings to get this wrapped up. Mr. Winters stated that someone need to present a proposal to the Committee. Mr. Peterson said that he will have more information at the next meeting.

COMMUNITY DEVELOPMENT – PAT HOEY

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that they had their test Saturday for the police department and that there were 14 applicants and that the police department is looking to fill 2 positions. Chief Dickson stated that in order to apply to the police department the applicant must have a 2 year degree in police science or a 4 year degree in anything. Chief Dickson said that was waived if the applicant had military experience.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams stated that they will be discussing selling the Public Works pickup truck (2001 GMC ¾ ton) at the Public Works Committee meeting. Mayor Adams said that Atty. Szeto had researched it and said that it could be sold to a Public Works employee who was interested in it a while ago. Mayor Adams advised that the Village would like to sell it and that S&H Nursery is possibly interested in purchasing it. Mayor Adams added that the truck is only worth \$5000 and it was going to cost \$4000 to repair it. Mayor Adams said that the vehicle needs to be posted and doesn't need to go to public auction. Mayor Adams said that he will follow up with Atty. Szeto to make sure it is sold properly.

Mr. Winters thanked the police department for doing a great job with all the turmoil that has been going on across the nation. Mr. Winters said that the police department has remained positive through all of this.

ADJOURN

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:45 pm.

Respectfully submitted,

Christina Stewart
Village Clerk