

BUDGET & FINANCE COMMITTEE MINUTES

July 18, 2017

Chairman Peterson called the regular meeting of the Budget & Finance Committee to order at 6:30 pm. Members present: Mayor Adams, Scott Fridly, Corine Hughes, John Peterson, Jaye Quimby and Dave Winters
Staff present: Dan Barber, Chief Dickson, Arianne Honkamp and Jodi May

Motion by Mr. Fridly, second by Mr. Winters, to waive the reading of and approve the minutes of July 5, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

SPECIAL WARRANT CONSIDERATIONS

None.

RECOMMENDATION OF PAYMENT

Bills were reviewed and recommended for approval in the amount of \$119,901.32

MAYOR ADAMS

Mayor Adams was concerned about how the cost of the shelter was being presented for approval at the Village Board meeting. Mr. Winters stated that the amount is not to exceed \$20,000 and that the cost can be explained during discussion and it will also be noted in the minutes for the Village Board meeting.

JAYE QUIMBY, TREASURER

Ms. Quimby stated that the Village had a \$100,000 state grant for the athletic park and that the state sent someone to audit the Village for this. Ms. Quimby explained that in the process of the work being completed that the Village sent the state a check for by mistake. Ms. Quimby stated that the check included \$16.70 and all the interest for a total of \$67.61. The woman from the state explained that she was going to write an extensive report and that there will be some sort of finding on the Village's grant. Ms. Quimby said that this will be there when they look back at the Village's prior grant performance. Mr. Fridly commented that this should be looked at as a good thing for the Village and not something negative. Ms. Quimby agreed with Mr. Fridly.

Ms. Quimby stated that she is in the process of closing out an old checking account and that she contacted a pool employee that hadn't cashed a payroll check from last year. Ms. Quimby said that the employee filled out a form that was mailed to her stating that she had lost the check. Ms. Quimby issued a new check to the former employee and that check was cashed. Ms. Quimby stated that she voided the old check, but didn't put a stop payment on the check because it was only \$67 and that when she received the bank statement it appeared that the old check and the new check had been cashed. Ms. Quimby stated that she sent a letter to the former employee and advised her that she needed to return the funds to the Village. Ms. Quimby requested further direction on how to handle this. Chief Dickson stated that he can send an investigator from the police department to take care of it.

Ms. Quimby advised the Committee that the loan for the new Public Works building will be closing on Monday, July 24th.

JOHN PETERSON, CHAIRMAN

Mr. Peterson commented that he felt that the downtown shopping event had a good turnout and that the business owners seemed to be happy with the turnout as well.

DAVE WINTERS, TRUSTEE

None.

SCOTT FRIDLY, TRUSTEE

None.

VILLAGE COLLECTOR, CORINE HUGHES

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Winters, second by Mr. Fridly, to adjourn at 6:39 pm.

Respectfully submitted,

Christina Stewart
Village Clerk