

ADMINISTRATION COMMITTEE MINUTES

July 2, 2018

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May (5:31 pm)

Motion by Mrs. Honkamp, second by Mr. Peterson, to waive the reading of and approve the minutes of June 18, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams had some questions regarding the franchise agreement with Charter that is up for approval at the Village Board meeting on July 3, 2018. Mr. Winters explained that he spoke with Atty. Szeto and that he thought this was all the Village could do statutorily.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters discussed the purchase requisition for Miles Chevrolet for the lease/purchase of a 2018 Chevy Tahoe for the police department in the amount of \$37,188. Mr. Winters explained that this will be financed through Bancorp Bank with semi-annual payments of \$4,306.66. This is up for approval at the Village Board meeting on July 3, 2018. The Committee was okay with this.

Mr. Winters stated that the purchase requisition for Fleet Safety Supply for equipment for the Chevy Tahoe in the amount of \$6,797.47 was also up for approval at the Village Board meeting on July 3, 2018. The Committee was okay with this as well.

Mr. Winters discussed Resolution 2018-115: A Resolution of the Village of Rockton, Illinois Authorizing the Village to Enter into a Franchise Agreement with Charter Cable Partners, LLC. Mr. Winters stated that this is also up for approval at the Village Board meeting on July 3, 2018. The Committee was okay with this.

Mr. Winters stated that the blanket purchase orders for the police department are up for approval at the Village Board meeting on July 3, 2018. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson discussed the sidewalk sale donation request with the Committee. Ms. Diduch stated that the sidewalk sale is the same day as the Chamber event with Rockton, Roscoe and South Beloit and that Country Cottage is requesting the Village to pay \$640 for postage to send out mailers for the sidewalk sale. Mr. Fridly stated that the Village donated \$500 for the Chamber event and he didn't have a problem with donating funds last year for the sidewalk sale because of the construction going on in the Village. Mr. Fridly said that he has a problem with donating an additional \$640. Ms. Diduch commented that the \$500 donated for the Chamber event is being used for marketing. Ms. Diduch stated that there has been some miscommunication between the downtown merchants and that the request from Country Cottage is to send out mailers to their client database. Mayor Adams commented that it really doesn't matter whose database is being used if it is drawing in customers to the downtown businesses. Ms. Diduch stated that she would like to create a form for business owners to complete within a certain amount of time if they are requesting funds from the Village. Mr. Winters stated that there needs to be better communication and Mr. Peterson agreed that a form needs to be created. Motion by Mr. Peterson to pay half of the postage in the amount of \$320, second by Mrs. Honkamp. Roll call. Ayes: Mr. Winters and Mr. Peterson. Nays: Mrs. Honkamp. Motion approved 2-1.

Mr. Peterson stated that he appreciates all of the help from the police and parks departments at the Rockton River Market. Mr. Peterson commented that there are some great vendors participating in the market this year.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that there was a large seizure of cannabis (10 pounds) over the weekend and that the police department did a nice job.

Chief Dickson advised the Committee that he will be meeting with the new superintendent for the school district tomorrow (July 3rd).

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

None.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams stated that the Village Board asked him to check with IDOT on the church parking lot and that he will discuss it further in the Public Works Committee meeting. Mayor Adams said that IDOT would grade the lot and get it ready for blacktop because they couldn't afford to pave it.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:58 pm.

Respectfully submitted,

Christina Stewart
Village Clerk