

## **ADMINISTRATION COMMITTEE MINUTES**

**July 20, 2020**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Members present: Mayor Adams, Arianne Honkamp (by phone), John Peterson and Dave Winters  
Staff present: Chief Dickson, Tricia Diduch and Scott Fridly

Motion by Mr. Peterson, second by Mrs. Honkamp to waive the reading of and approve the minutes of July 6, 2020. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

Mayor Adams stated that he received several phone calls in reference to how well the “Downtown Sidewalk Sale” event went over the weekend. Ms. Diduch stated that there were no issues during the sale and that the weather was extremely hot outside. Ms. Diduch said that this drew many people inside the downtown bars and restaurants. Mr. Peterson said that the attendance may be similar to the Rockton River Market (RRM) if they continue the event, where it improves over time. Mr. Peterson suggested that they play music during the day and have bands in the evening for entertainment.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

None.

### **COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON**

None.

### **ADMINISTRATION – ARIANNE HONKAMP**

None.

### **THE CHIEF– STEVE DICKSON**

None.

### **PLANNING & DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH**

Ms. Diduch advised the Committee that there has been a slight increase in code enforcement in the Village at this time. Ms. Diduch added that she has received emails from residents that have been having issues with their landlords, but that there is no role for the Village to play in this. Ms. Diduch stated that she is directing residents to Prairie State Legal Services and that they have a renters’ guidebook available for review in reference to any issues they may be having with their landlord.

### **EXECUTIVE SESSION**

None.

### **ANY OTHER BUSINESS ALLOWED BY LAW**

The Village Clerk advised that Ms. Diduch (Deputy Clerk) will be completing the agendas and packets while she is on vacation the following week and to send any agenda items to her. The Village Clerk also reminded the Committee that if they wanted to look at changing the elected officials pay before the Spring 2021 election that they may want to think about that soon because it needs to be passed 6 months prior to the election.

### **ADJOURN**

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:42 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk