

ADMINISTRATION COMMITTEE MINUTES

July 31, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Dan Barber, Tricia Diduch, Scott Fridly, Deputy Chief Hollinger and Jodi May

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of July 17, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that the purchase requisition for Miles Chevrolet for a 2017 Chevrolet Tahoe for the police department is actually a lease from Bancorp for a semi-annual payment of \$4,288.15 for 5 years which was budgeted for. This is up for approval at the Village Board meeting on August 1, 2017. The Committee was okay with this.

Mr. Winters said that the purchase requisition for Fleet Safety Supply for the equipment for the 2017 Chevrolet Tahoe is up for approval at the Village Board meeting in the amount of \$5,185.67. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson stated that a band (Kelly Steward & the Restless Kind) was booked for the Blues & BBQ event that will be held on September 3, 2017.

Mr. Peterson added that the Rockton River Market was canceled this week due to the flooding in Settlers Park. Ms. Diduch said that they should be okay for next week. Mr. Peterson added that they may do a make-up date for the Rockton River Market in September since they had to cancel a few of them.

ADMINISTRATION – ARIANNE HONKAMP

Motion by Mrs. Honkamp to approve the Village Clerk to attend the Municipal Clerks of Illinois (MCI) Academy October 10th -13th in Springfield, Illinois not to exceed \$999, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that the police department will be holding a women's safety seminar at the Church by the Side of the Road on August 26th at 6:30 pm. Chief Dickson said that Sergeant Davies and Officer Cure will be conducting the seminar.

Mr. Winters inquired if the investigator from the police department was successful in receiving the funds owed to the Village from the pool employee. Chief Dickson advised that the amount was paid in full.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

The Committee discussed making the boat ramp parking lot permit parking only. Mr. Winters stated that C.E.S. was going to give the Village a quote for painting and engineering for the parking lot. Mayor Adams stated that the high school students have been parking there and many times the fishermen with their boat and trailers have nowhere to park. Mayor Adams said that they met with the high school and were trying to come

up with ideas to alleviate the situation and that it was suggested that the Village sell parking passes for the parking lot. Mr. Peterson questioned why the Village needs to pay for engineering for this. Mr. Barber stated that the Public Works Department can paint the parking lot, but the Village would need to purchase the paint. Mr. Peterson stated that by having permit parking only at the boat ramp that this is going to push cars back out to parking on the street where there is already an issue. Chief Dickson stated that they have had complaints that the fishermen with boats can't park in the parking lot because the lot is always full with the high school students parking there. Mr. Peterson said that he understands the intent of having permit parking at the boat ramp parking lot, but this isn't fixing the problem. Chief Dickson agreed that Mr. Peterson had some valid points. Mr. Fridly added that the permit parking would only would be on school days during school hours so there would be parking for those who wish to utilize the hockey rink as well. The Committee discussed selling a limited number of parking passes for the parking lot at a cost of no more than \$50, posting a sign that parking on the grass is prohibited and painting a certain number of spaces for the fishermen with boats. Mr. Fridly stated that this is also going to be discussed at the Public Works Committee meeting so that something can be proposed for approval at the Village Board meeting on August 1, 2017.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mr. Winters stated that the Village Board members were just given a letter from residents of the Village in reference to a code enforcement fine from the Village and are asking the for the fine to be reduced. Ms. Diduch said that she just saw the letter and that the residents had attended the administrative hearing and had agreed to the cost of the fine. Ms. Diduch added that the residents are chronic hoarders and that the Village could have fined them up to \$5,000, but that was not done because of their financial circumstances. Mr. Winters stated that they attended the administrative hearing process and they had the opportunity to voice their opinion at that time, therefore, it is what it is. The Committee had no further comments on the issue.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp, to adjourn at 6:09 pm.

Respectfully submitted,

Christina Stewart
Village Clerk