

## ADMINISTRATION COMMITTEE MINUTES

July 5, 2016

Trustee Winters called the regular meeting of the Administration Committee to order at 5:04 pm.

Members present: Mayor Adams, John Peterson and Dave Winters

Staff present: Chief Dickson and Tricia Diduch

Absent: Pat Hoey

Motion by Mr. Peterson, second by Mr. Winters, to waive the reading of and approve the minutes of June 20, 2016. All ayes. Motion approved 2-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

Mayor Adams stated that it's time to start thinking about salaries for the elected officials in the Village. Mayor Adams said that the Village Clerk's salary needs to be addressed because there hasn't been a raise for the Village Clerk for several years. Mayor Adams's thoughts were that the Village Collector and the Village clerk should be the same. Mayor Adams stated that he spoke with Atty. Szeto and that the Village can give periodic raises (3%). Mayor Adams said the Village Collector's raise can be based on performance, but the Village Clerk cannot be based on anything since it's an elected position. Mr. Peterson asked if the Village Clerk could be based on certification and Mayor Adams stated that Ms. Stewart is getting close to her first certification and that additional raises could be based on that as well. Mr. Winters said that the ordinance should provide a rate for a new clerk if Ms. Stewart decides not to run or doesn't win the election. Mayor Adams said that Atty. Szeto would draft a resolution to be passed and that they have until the first meeting in October. Mayor Adams also suggested that the salary for mayor be a flat rate salary rather than having the mayor get paid for each meeting. Mayor Adams recommended a salary of \$35,000/year without insurance or \$25,000/year if the mayor opts for insurance. Mr. Winters stated that he likes the idea of getting paid by the meeting because it makes the person attend the meetings. Mayor Adams said that if you're an elected official that you should be attending the meetings anyway. Mayor Adams also suggested that if the trustees haven't had a raise in 12 or 16 years that they might want to think about that as well. Mayor Adams said that he didn't think they needed to raise the amount of the Village Board meetings, but some of the committee meetings run longer and they could look at bumping the current rate of \$50/meeting to \$75/meeting since the administration and public works meetings run a little longer. Mayor Adams said that this gives the Committee something to think about.

Mayor Adams said that he spoke with IDOT and now their plan is to buy the church and auction it off.

Mayor Adams stated that they can give the dry cleaners property to the Village, but not the church. Mayor Adams said to keep this in mind as it gets closer, but that it won't be done until after the Highway 75 project is complete (2018-2020).

Mayor Adams also met with Bob Stenstrom and he proposed to put in parking from Hawick Street where the condos are up to Bridge Street. Mr. Stenstrom stated that he would do a payment plan similar to the current Hawick Street parking lot. Mr. Stenstrom advised that his engineers are coming up with a plan to present to the Village, but that because of the slope of the property there would have to be a retaining wall which could incur more cost.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

None.

### **ADMINISTRATION & BUDGET – JOHN PETERSON**

None.

### **COMMUNITY DEVELOPMENT – PAT HOEY**

Mayor Adams stated that they budgeted for eight elected officials/staff to attend the Illinois Municipal League (IML) Conference in Chicago September 22<sup>nd</sup> – 24<sup>th</sup>. Mayor Adams stated that if Mr. Magnus goes that would be the 8<sup>th</sup> person and that Chief Dickson and Don Self would be paid for out of their budgets. Mayor Adams added that if Ms. Stewart would like to attend that would be okay because she received a scholarship for her conference in October to attend the Municipal Clerks of Illinois (MCI) Conference, therefore, the funds would be available. Mayor Adams said that we would be approving 9 people if Ms. Stewart goes or 8 people if Mr. Magnus doesn't go. The Committee was okay with this. Mayor Adams stated that the approval of sending staff to the IML Conference is up for approval at the Village Board meeting later in the evening.

The Committee discussed the Stateline Chamber Golf Play Day on September 16<sup>th</sup>. Ms. Diduch stated that she may attend the dinner which costs \$20/person. Ms. Diduch stated that she is on the board for the Stateline Chamber, but that this would be a good opportunity to talk to others and see how the merger is going if someone would like to attend. The Committee requested that Ms. Stewart speak with Barrick Switzer to see if they are attending the event.

Ms. Diduch stated that the Stateline Area Transportation Study (SLATS) is having a public listening session to discuss downtown parking on Wednesday, July 13<sup>th</sup> at 4 pm at Rockton Village Hall. Ms. Diduch added that there is also a survey available to complete and that she has this on the Village Facebook page.

### **THE CHIEF – STEVE DICKSON**

None.

### **EXECUTIVE SESSION**

None.

### **ANY OTHER BUSINESS ALLOWED BY LAW**

None.

### **ADJOURN**

Motion by Mr. Peterson, second by Mr. Winters, to adjourn at 5:21 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk