

**ADMINISTRATION COMMITTEE MINUTES**

**August 4, 2014**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.

Members present: Dale Adams, Steve Dickson, Pat Hoey, John Peterson, and Dave Winters

Also present: Scott Fridly

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of July 7, 2014. All ayes. Motion carried 3-0.

Motion by Mr. Hoey, second by Mr. Peterson, to waive the reading of and approve the minutes of July 21, 2014. All ayes. Motion carried 3-0.

**PUBLIC COMMENT**

**THE MAYOR – DALE ADAMS**

TACCHI lease: The Village will renew the lease for the parking lot, and pay the back charges for electricity.

Concession contract: The Village needs to get a formal contract written up with Dairyhaus.

Police assignments: The committee discussed the possibility of having light-duty assignments in the police department to save money with workman's comp and insurance.

**PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Part time police clerk: Shelby DePhillips was previously a deputy clerk and will work 20 hours per week at \$13 per hour. She will cross train with the police clerk, water clerk, Village collector, and Village clerk.

TIF legal: The committee discussed the TIF and who the Village might use for legal services. The Village will get proposals from both Gino and Barrick Switzer. This item will be on the 8/19 board agenda.

**ADMINISTRATION & BUDGET – JOHN PETERSON**

**COMMUNITY DEVELOPMENT – PAT HOEY**

**THE CHIEF – STEVE DICKSON**

The Chief obtained a consensus to buy a computer for the part-time police clerk at a cost of \$593.

**ANY OTHER BUSINESS ALLOWED BY LAW**

**ADJOURN**

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 5:59pm.

Respectfully submitted,

Sarah Praneis  
Village Clerk