

PUBLIC WORKS COMMITTEE MINUTES

September 15, 2014

Chairman Fridly called the regular meeting of the Public Works Committee to order at 6:30pm.

Members present: Dale Adams, Kevin Bunge, Scott Fridly, Cory Magnus, Tricia Nelson, and Don Self

Absent: Gordy Nygren

Motion by Mrs. Nelson, second by Mr. Magnus, to waive the reading of and approve the minutes of September 2, 2014. All ayes. Motion carried 3-0.

PUBLIC COMMENT

VILLAGE ENGINEER – KEVIN BUNGE (see report below)

Prairie Street

This project was awarded to Northern Illinois Service Co. in the amount of \$273,687.90. Construction started August 18, 2014. As of September 13, 2014 the storm sewer, drives, curbs and sidewalks have been completed along with excavation, widening, and stone base for the project. The paving should be completed by September 19, 2014. Weather permitting, it is anticipated that the construction will be completed by the end of September (per the contract), perhaps as early as next week.

Skatepark

Grindline has submitted 95% complete plans and specification for review. C.E.S. has begun – but not completed – the review. We recommend the Village Planner also review the plans and provide comments on parking, zoning, building, landscaping and other issues.

Swedish American Medical Group

The corrective work required of SAM-G was completed on August 21, 2014. We have received payment for the water connection fee.

Micro-Surfacing is probably not a viable alternative for correcting the condition of the pavement in front of SAM-G. Whereas the surfacing can cost about 50-60% of a conventional overlay, the quantity we need is less than 20% of what the contractors consider a minimum AND the aesthetics of the final product is questionable AND all striping has to be removed first.

A 1” overlay of the section in front of SAM-G that was negatively impacted by the poor striping would cost about \$25,000 plus striping and milling. I can provide a more detailed estimate if the committee and board is interested. The committee requested that we get bids to mill of 1” and overlay 2”.

WWTP Facility Plan Update

See separate 9/15/14 Progress Report

Puri Rockton Plat 2 and Aldi's

FRG is asking that the Village pay for the final lift of pavement in accordance with the original agreement.

The original plans accounted for a “future” second 2” lift of 220’ x 26’ or 636 SY or 71.5 Tons +/- . At \$95.00 per ton (estimate), the cost to the Village would have been \$6,792.50 to finish paving. The “gap” between the original Village terminal point and FRG rework is on 100 LF, for an estimated value of \$3,087.50. ((Bid price per Ton of HMA varied between \$80 and \$120 for Puri Drive and Prairie Street))

If FRG submits a proposal directly to the Village, I strongly encourage the Village let us review it.

I received a call from FRG to discuss the payment amount, but I directed FRG to put the request in writing.

Nothing has been received to date. I will reiterate the Village's position.

Well #9 Generator (budget line item 51850)

The project is out for bid and in the Rockford Register Star on September 12, 2014. A contractor site visit is set for September 23, 2014. The bid opening is on September 30, 2014 and project completion on April 17, 2015. The project cost estimate is \$115,000. Documents have been forwarded to REC who will provide a

separate cost to run gas service from Armstrong Avenue. The committee requested that the cost estimate be double checked as it is higher than what was allocated in the budget.

As a reminder – the generator is sized to run well 9 and building lighting, etc.; it will not be sized to run both well 7 and well 9.

Route 2 Frontage Road/Wagon Wheel Road/Thunder Rock Road/Private Drive

Veronica Sarver (IDOT) advised that the Village needs to write a letter to the Region 2 Engineer requesting clarification of the division of maintenance responsibilities with the State ROW. C.E.S Inc. has drafted said letter on behalf of the Village; said letter is in the Mayor's hands for review and/or revision.

Stormwater Utility Fee

This is a new concept (in this area) in regards to how to provide funding for drainage projects. Drainage infrastructure is treated more like a separate utility along the lines of sanitary sewer or water system. More details will be provided as time allows.

Work within Village ROW

C.E.S. is updating the process for obtaining a permit to perform work in Village ROW, for residents and contractors and utilities alike.

MS4-IEPA

The IEPA sent a notice to the Village requiring a submittal of an NOI (notice of intent) MS4 renewal application by 9/2/14, since the Statewide NPDES General Permit expired – for all communities. The document was received and signed by the Mayor and emailed to IEPA on 9/10/14. We expect to receive review comments from the IEPA relative to the NOI.

The application requires that the Village commit to significant procedures and policies over the next few years. Whereas this will be an ongoing process with annual updates required, substantial effort will be required to overcome the first hurdles, including a Storm Water Management Plan that covers the entire Village. These Storm Water Management Plan documents can be 100-200 pages long and are estimated to take 150-200 hours to assemble and submit.

C.E.S. has reached out to the County to investigate the sharing of data and workload. All counties to the east of here have a county wide document that is adopted and modified by the local communities as needed. Winnebago does not have such a program.

The NOI form indicated that the Village is to have some items completed by March 31, 2015. These include development of public information available at Village Hall and research of other communities existing ordinances and programs. An annual report on what has been completed will be due to the IEPA on June 1, 2015 and annually thereafter.

A new General NPDES MS4 permit will be finalized and adopted by the IEPA in the near future. Said permit will include additional requirements for the MS4 communities to complete such as testing of the receiving streams.

ITEP Rockton Path

Potential conflicts with utilities are being investigated. It appears the Village has an "agreement" on file with just one of the utility companies (Charter). C.E.S. has contacted the other companies to discuss the potential need for them to relocate or modify their facilities to get out of the way of the path. (Getting these utility companies to take these warnings seriously is notoriously difficult, and then they cause delays in construction when they don't have facilities moved in time.)

To date REC and Frontier have responded to our initial correspondence with an acknowledgement of the need for coordination and an offer for field locates. C.E.S. Inc. is also in the process of verifying existing Right-of-Way location and is completing the topo survey necessary for Phase 1 Engineering.

A "Preliminary Engineering Services Agreement for Motor Fuel Tax Funds" between the Village and C.E.S. was approved by the Village and sent to IDOT for review and approval. MFT funds can't be used for Preliminary Engineering until the agreement has been approved by IDOT.

Water Projects

C.E.S. is preparing the Pre-Application Checklist and the Project Planning Submittal for the (roughly) \$1,500,000 revolving loan package to fund 7-8 projects throughout the Village. Per the Committee's direction, we are adding the Radio Read Meters to the list of projects to be funded by the loan package. When the loan planning work and process is completed and reviewed by IEPA we will prepare a proposal for steps 2 thru 10 (including plans, design, permitting, bidding, loan documentation, and construction engineering) of qualifying and approved projects. Engineering fees for this work are typically 8% to 10% range of the anticipated construction cost.

Whereas the loan proceeds are planned to cover the construction cost of the Route 75 water main upgrades (assuming the application can be processed and approved in time), it may be necessary from a timing perspective to get the plans for this work prepared in advance of the construction loan. The budget for this design engineering work is included in the \$83,000 line item.

We recommend getting the water towers inspected early in the planning process to help identify, estimate and prioritize painting and maintenance needs. C.E.S. Inc. has solicited water tower inspection proposals for the Prairie Street and Wagon Wheel water towers. The proposals were solicited from Dixon Engineering and Chicago Bridge and Iron. We have received the proposals from Dixon Engineering and they are coming in less than \$7,000 to inspect both tanks. Chicago Bridge and Iron has yet to respond but they did advise that they do not have the capability to inspect a tank "wet" which will be an issue for the Village on the Wagon Wheel tank which is isolated in its operation.

Road Repairs – Misc.

Rockton Road Patch (30'x36') including milling, striping and Traffic Control= \$6,900 +/- . Water system patches (3 patches at 64SY total) = \$3,500 +/-.

N.I.S. cannot effectively add this work to the Prairie Street project since they aren't performing the paving work. They would have to sub it out which would also include their mark-up.

For Committee Discussion:

- a) Perform this work in conjunction with a minor overlay project for Rockton Road/SAM-G
- b) Prepare a small bid package for this work
- c) See if it can be coordinated with the contractor that paves Puri Drive for FRG

MAYOR - DALE ADAMS

Sonoco violations notices were sent out and also filed with the County Clerk

Met with Township Historical Museum who expressed concerns that the road changes to 75 will block access to their location.

Received a request from Sand Trap owners to have the Village purchase the property.

The Village has found a replacement for the position of Village Clerk.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

Recommend the purchase of a new starter and heaters for Well 5

Recommend the TIF payment for Chemtool water hook up

Recommend that the issue of driving on the grass at Settler's Park be addressed for next year's River Market. Don Self has already addressed the issue of driving on the grass at the Athletic Complex.

STREETS AND WALKS – CORY MAGNUS

Street maintenance and water main repairs: Revise next year's budget so the cost of these repairs are taken from the water fund instead of the budget for streets.

175 Old Meadow: the issue lies with the road, not the driveway. Kevin Bunge will go and look at the address in question and make recommendations for rectifying the problem.

BUILDINGS AND PARKS – TRICIA NELSON

Recommend the approval of Chad Stowers for the part time Parks and Recreation position. The position was previously approved, the board just needs to approve the individual.

River Sweep went well. There was less garbage than previous years. It is mostly debris rather than items being dumped.

PUBLIC WORKS – GORDY NYGREN

PARKS & RECREATION DIRECTOR – DON SELF

Discussed the Village landscaping needs and will go out for bids for landscaping services.

Discussed advertising at the athletic fields. Sponsorship packages will be put together to offer to local business for advertising. Details are being finalized regarding panels on the on the scoreboard that will be used for advertisers.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams stated that violation notices for Sonoco have been sent out. They have also been filed with the county.

Mayor Adams stated that interviews have been held, and a candidate has been chosen to fill the position of interim Village Clerk. The individual will be appointed at the Village Board meeting.

ADJOURN

Motion by Mr. Magnus, second by Mrs. Nelson, to adjourn at 7:36 pm.

Respectfully submitted,

Corine Hughes
Deputy Clerk