

ADMINISTRATION COMMITTEE MINUTES

September 18, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:00 pm.
Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters
Staff present: Scott Fridly (5:32 pm) & Jodi May

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of September 5, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he has a couple of items for correspondence that he will be reading at the Village Board meeting in reference to Christmas tree recycling and black powder shooting at Macktown.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson inquired about how the downtown streetscape meeting went. Ms. Diduch said that there were 12-13 people that attended and that it went well. Ms. Diduch said that the public will be able to view ideas and give input at the Christmas Walk that will help in the design plan for the downtown streetscape.

Mr. Peterson also asked about the shelter that is being donated by Scott Wallace and if there are any updates. Mayor Adams stated that he thought that they reached an agreement to move the shelter at a cost of \$9,000. Mayor Adams advised that Mr. Magnus had someone lined up to do the concrete prep work for the Rockton Lions Club and that the work should be done this fall or early spring.

Mr. Winters inquired about the hotel feasibility study and Ms. Diduch said that she should be hearing something in the next few weeks.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that Sgt. Jobst will be receiving the lifesaving award at the Village Board meeting on September 19, 2017.

Chief Dickson advised that the municipal auction will be held on Sunday, November 5th at the old Public Works building and that the time has not been determined yet. Chief Dickson stated that the auction will consist of vehicles, computer parts, bicycles and whatever Public Works has to auction.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Mrs. May stated that she would like input for a FAQ (frequently asked questions) page for the Village website and Facebook page. Mrs. May said that this would be a nice tool to hit the highlights in each department. Ms. Diduch said that she can work with the department heads to come up with contents for the FAQ section and come back to the Committee so that they can see what it's going to look like when it's done.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams said that he and Ms. Diduch met with Sven Skupien in reference to the snow sculpting for Yeti Fest and that they were looking for concrete forms to use for the snow. Mr. Fridly stated that they can ask Mr. Magnus if he knows of anyone where they can borrow the forms from for the event.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp, to adjourn at 5:46 pm.

Respectfully submitted,

Christina Stewart
Village Clerk