

ADMINISTRATION COMMITTEE MINUTES
September 6, 2016

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.
Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters
Staff present: Chief Dickson and Tricia Diduch

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of August 15, 2016. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Motion by Mr. Hoey to purchase an additional office chair for the conference room in the amount of \$250, second by Mr. Winters. Roll call. All ayes. Motion approved 3-0.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters discussed Ordinance 2016-20: An Ordinance Amending Chapter 116 of the Code of Ordinances of the Village of Rockton, Illinois Regarding Peddlers and Itinerant Vendors. Mayor Adams stated that this would be amending the ordinance so that those who have farm stands do not have to go through a background check. Mr. Winters stated that they still have to obtain a permit and the fee is \$5/day or \$25/month. The Committee was okay with this. This is up for approval at the Village Board meeting later in the evening.

Mr. Winters stated that the purchase requisition for Winnebago County DOIT for the police video server in the amount of \$5,575.50 is up for approval at the Village Board meeting as well. Chief Dickson stated that they are supposed to start installing the server tomorrow. The Committee was okay with this.

ADMINISTRATION & BUDGET – JOHN PETERSON

Mr. Peterson discussed Resolution 2016-110: A Resolution of the Village of Rockton, Illinois to Apply to Participate in the National Flood Insurance Program. Mayor Adams stated that there is no cost to the Village to participate in the program and that the Village of Rockton is one of the few communities that doesn't belong to it. Mayor Adams said that the Village has to have an ordinance in place that regulates the development in a floodplain. Ordinance 2016-21: An Ordinance of the Village of Rockton, Illinois Regulating Floodplain Development is up for approval along with Resolution 2016-110 at the Village Board meeting later in the evening. Mayor Adams stated that Atty. Szeto is having the Village Engineer, Kevin Bunge, look over the ordinance to make sure it was okay. Mayor Adams advised that if there were any questions about the ordinance from Mr. Bunge that they may have to table it until the next Village Board meeting. The Committee was okay with this.

Motion by Mr. Peterson to send the Village Collector to an Excel Seminar in Rockford, Illinois at a cost of \$99, second by Mr. Hoey. Roll call. All ayes. Motion approved 3-0.

Mr. Peterson stated that he put together a package for the Village Clerk's compensation, but that will be discussed at the Village Board meeting in executive session.

Mr. Peterson stated that there was a nice turnout for the "Blues & BB" event on Sunday. Chief Dickson said that he thought that they had around 200 in attendance. Chief Dickson advised that the food sales was around \$1000, \$200 for the dunk tank and \$200 in raffle sales. Chief Dickson also stated that the Lions Club was very happy with the event and that they are in for next year. Chief Dickson added that event was an overwhelming success, but they would like to add more activities for the kids next year (bouncy house, face painting, treasure hunt, etc...).

COMMUNITY DEVELOPMENT – PAT HOEY

Mayor Adams stated that the trellises are at the public works garage. Motion by Mr. Hoey to approve \$218.04 for S&H Nursery for the trellises, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

Mr. Hoey discussed advertising in the Stateline Chamber 2017 Community Guide. Mr. Hoey stated that he would rather see the businesses pay for advertising rather than using taxpayer dollars. No further action was taken.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that they are moving along with the video server install and the regular server replacement. Chief Dickson advised that they have narrowed it down to two candidates for employment for the police department and he hopes to bring them before the Police Commission on Thursday for a pre-employment offer. Chief Dickson added that both candidates are local.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:20 pm.

Respectfully submitted,

Christina Stewart
Village Clerk